



Faculty of Education  
Gippsland Campus  
Wednesday 29 July 2009 - 9.00am.

## Minutes of Meeting

1.	<p><b>Apologies:</b> Dr P de Carteret, A/Prof B Waldrip, Dr W Sutherland-Smith, M Potts, Dr Z Pawlaczek, Dr T Barkatsas</p>
2.	<p><b>Attendance:</b> A/Prof T Taylor (Chair) M Booth, H Ma, W Goff, M Somerville, D Turner, D Wood, J Rennie, M Plunkett, M Dyson, M Green, N Albon, L Mink, C Charles, A Ryan, L Dinsale, K Anderson, L Brearley, B McKenzie, K Meadows (secretary)</p> <p><b>Guests:</b> Prof S Willis &amp; Mr P Lawford</p>
3.	<p><b>Minutes of previous meeting:</b> <b>Moved:</b> D Wood <b>Passed:</b> Prof M Somerville</p>
4.	<p><b>Matters arising from minutes:</b> Nil</p>
5.	<p><b>Report: Deputy Course Director Primary – Dr M Dyson</b> Meeting advised of new initiative whereby outline &amp; assessment of units will be reviewed. All Primary staff will be approached &amp; offered opportunity to provide feedback. Secondary staff will also participate in same process.</p>
6.	<p><b>Report: Research Leader – Prof M Somerville</b> Report tabled (attached). Staff also asked to keep Research Leader informed of their own research achievements and publications.</p>
7.	<p><b>Report: Honours – Dr C Charles</b></p> <ul style="list-style-type: none"> <li>• Co-ordinator has indicated discussions proposed to address possibility of honours students presenting at forthcoming spring school.</li> <li>• Co-ordinator indicated there has been interest expressed in 2010 /2011 honours program which is a pleasing sign.</li> <li>• Co-ordinator will prepare brief information sheet for distribution to interested students.</li> </ul>
8.	<p><b>Report:HDR – A/Prof L Brearley</b></p> <ul style="list-style-type: none"> <li>• Co-ordinator advised that Patrice Mahoney and Aunty Doris Paton had been appointed to co-ordinate the Koori Cohort. Rm 1S121 had been completely refurbished to accommodate the Cohort and the commitment shown by the university was very pleasing to everyone.</li> <li>• HDR Co-ordinator due to travel to Canada shortly to visit the Banff Centre to develop research collaborations with the university of Concordia in Quebec</li> <li>• Spring School developments well under way. All staff are invited to participate and present.</li> </ul>

9.	<p><b>OHSE – D Wood</b></p> <p>Manager reported that heating of office space is still to be resolved. Audit of office space almost complete</p>
10.	<p><b>Welcome to new staff</b></p> <ul style="list-style-type: none"> <li>• 19 August will be day of celebration &amp; welcome to P Mahoney, Aunty Doris and Koori Cohort.</li> <li>• W Goff, B McKenzie &amp; D Turner welcomed to the Faculty to assist with sem 2 activities</li> <li>• Research Leader advised S Collins would commence in role of admin officer research shortly. Research leader thanked L Mink for her contribution assisting with projects such as OCL Project, IRS and Admin officer Research position. L Mink to move permanently to IRS in .8 capacity under the mentorship of S Newton &amp; J Holt (Clayton campus).</li> </ul>
11.	<p><b>Teaching room allocation &amp; usage</b></p> <p>Staff invited to discuss above topic. Several staff are eager to retain rm 2S109 as a computer/IT lab. Dean suggested D Yammouni and B Dethick address staff to advise campus on how to best provide all facilities to staff &amp; students. Matter to be discussed further.</p>
12.	<p><b>Course Profiles</b></p> <p>Research Leader recommended that due to complexity of this item it be discussed under a separate forum at a later date. Suggested a position paper be prepared prior. Matter to be followed up with campus leadership group.</p>
13.	<p><b>Leadership Roles &amp; Staff allocation</b></p> <p>Semester 2 staff allocation distributed with agenda.</p>
14.	<p><b>Update on Load Discussions</b></p> <p>Meeting advised A/Dean Staff had anticipated and prepared review of previous year. There are currently 3 working parties formed to address:</p> <ul style="list-style-type: none"> <li>• The way staff accommodate changing workloads.</li> <li>• Better ways of managing this</li> <li>• Ways to better manage teaching, research and other consultancy work.</li> </ul> <p>Meeting advised that it is not possible to advise staff in advance of teaching loads due to the funding process.</p> <p>In relation to the on campus /off campus workload staff are directed to the Faculty web site for further explanation. Staff will be offered opportunity to vote on prospect of publishing workloads.</p>
15.	<p><b>Open Day</b></p> <p>Meeting advised that campus representatives are sent to other campuses to provide Gippsland specific information on open day. Staff asked to follow course information provided in booklets prepared by Student Services staff. Staff should check roster and liaise with student services staff should there be any queries.</p>
16.	<p><b>Other Business</b></p> <p>Nil</p>
17.	<p><b>Meeting closed: 10.05am.</b></p> <p><b>Next meeting – Friday 11 September 2009</b></p>

## Education Gippsland Research Leader Report July 2009

### **Campus Research Committee**

The Gippsland Campus Research Committee has a greatly reduced budget this year such that very few schemes will be implemented. One, which is currently on offer, is the Travel Grant Scheme designed specifically to address the lack of opportunities to interact with other scholars because of distance and the small researcher population. Applications for this scheme close shortly.

Research Fortnight will be celebrated on the Gippsland Campus with a display of research posters from 17 August to 30 September. All Gippsland HDR students have been encouraged to present a poster.

### **Faculty Research Committee**

The Faculty Research Committee has recently undertaken three activities through sub committees which have presented their recommendations to the Research Committee this month.

**The Node Sub Committee** has refined the terms and requirements of nodes and node membership following the initial period of consultation and establishment. The document will be presented at Faculty Executive for ratification and will then be circulated to the Faculty.

**The ECR Sub-committee** outcomes have been put forward in a proposal to the Research Committee, one of the main items being a proposal for a two day retreat for ECRs on 26 and 27 October at The Country Place Retreat in the Dandenong Ranges.

**The ARC Working Party** has put forward a proposal to the Research Committee to assist Faculty of Education staff to prepare for successful ARC applications. These include a Faculty wide seminar series about preparing ARC applications that will be available by videolink to Gippsland and Peninsula.

Given the overlap of these proposals with the activities that have either been conducted or proposed for Gippsland Education, I will focus my Campus Research Leader activities on my continuing representation on University, Campus and Faculty Research Committees, and ensuring that Gippsland staff have appropriate access to all schemes.

Other than this I am happy to work with individuals by reading grant applications, and assisting generally with research matters.

### **University Research agendas**

The University has decided to form a sub committee to develop strategies for the support of Early Career Researchers and I will be the representative for the Gippsland Campus.

### **Local initiatives**

**Jennifer Rennie** has presented a keynote address, to the London Institute of Innovative Technology, about how new teachers learn about the communities in which they work which analyses material from the New Teachers Project (Somerville, Plunkett, Dyson and Rennie 2007-09).

**Margaret Somerville** has received a \$40,000 C1 grant from AIATSIS for a project 'Conceptualising Kurnu Paakantji Country' to record stories from Toorale, the station recently purchased by the federal government to put water back into the MDB.

Margaret Somerville  
Research Leader  
Education Gippsland  
28/07/09