



Staff Meeting No. 05/09

Faculty of Education Gippsland Campus
Friday 29 May 2009
Faculty of Education Staff Room, 2S120

Minutes of Meeting

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| <p>1. Apologies:
Tasos Barkatsas, Miriam Potts, Zofia Pawlaczek. Kate Anderson, Kim Meadows, Jennifer Rennie, Phoenix De Carteret, Lauren Dinsdale</p> <p>2. Attendance:
M Dyson (Chair), B Waldrup, M Somerville, A Ryan, R Haworth, M Plunkett, C Charles, M Osborn, N Albon, H Ma, L Mink, D Wood, M Green, M Booth (Secretary)</p> <p>Guests:
I Snyder, M Katariya, D Yammouni, B Dethick</p> <p>3. Minutes of previous meeting:
The minutes of meeting 04/09 were confirmed as an accurate record.</p> <p>4. Matters arising from minutes:
There were no matters arising from the previous minutes.</p> <p>5. ECR presentation by Prof Ilana Snyder
Circulated with agenda.</p> <p>6.
Teaching/Technology Learning Centre - Bronwyn Dethick and David Yammouni</p> <ul style="list-style-type: none">• Firstly note change of name• The Clayton and Peninsula Centre's are both up and running• The Centre provides services such as video conferencing, video productions, audio productions, laminating, soft binding and assistance making posters• The space for the Gippsland Centre is still being negotiated• There are funds available for things such as sets of DVD's, texts that you need for an extended period that the library currently can't provide. The procedure is to firstly obtain Course Director approval, then gain approval from ADG, email Bronwyn and the order will be made• The Centre is also in the process of arranging hard copy thesis binding by an external provider, the cost is yet to be confirmed. <p>7.
Report: ADG (attached)– A/Prof B Waldrup
Prizes:</p> <ul style="list-style-type: none">• Lauren Dinsdale won the Gippsland staff campus art prize• Bethany Martin - BPrim Ed won the Baw Baw Shire Council/ Monash Gippsland Bursary• Clinton Bush BBus and Commerce & B Ed won the East Gippsland Shire Council/ Monash Gippsland Bursary• Kristen Greenslade BA & BEd and Claire Manks BPrimEd won the Monash Gippsland Encouragement Bursary• Jodie Vickery-Howe BEd(Prim) won the ProVice Chancellors's Scholarship for top student | <p>Action/Reports</p> |
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Visits:

- Visit: Professor Shirley Steinberg (McGill University, Canada) 17 & 18th June 2009

Comments:

- Open Day
- Gippsland Travel Plan
- Gippsland OSP
- Heating problems
- Credit Cards
- Minor Works
- Federal Budget implications
- Staffing for Semester Two, 2009
- Staff Availability

Finance:

- Education is on target for planned budget

Enrolment:

- Slightly behind on targets for student load. Slightly reduced load for 2010

Other:

- Course Strategic Planning: What do we see as our future at Gippsland?
- Kurnai College cooperation/involvement. PVC is anxious that Education has a close working relationship with Kurnai College
- Curriculum Methods – observation, working with students with difficulties
- Research project: individualized learning pathways
- Associate Deans visits: Geoff Romeo will make next visit. How can we make best use of the visit?

8. Report: Course Director Primary (attached)– Dr J Rennie

Circulated with agenda.

9. Report: Deputy Course Director Secondary – Dr M Plunkett

- The Secondary Retreat is being held on the 11 & 12 June
- All students have now returned from placement.

10. Report: Research Leader – Prof M Somerville

- Thank you to Ilana for her presentation
- The first seminar series is being held on 5 June at 12.00pm presented by Prof Bill Green and Prof Jo-Anne Reid from Charles Sturt University. Michonne Van Rees will be hosting the event.

11. Report: Honours – Dr C Charles

- Four honours students will be presenting their research on Thursday 2 July at 11.00am, which is during the Winter School. All welcome to attend.
- New award where students can nominate their supervisors, applications closed on 1 June however something to think about for next year.

12. Report: HDR – A/Prof L Brearley

- I am currently working on research proposals with an Indigenous Cohort from Canada using a distance model. There is another group in Western Australia with whom I am working to explore establishing potential Cohorts there also using a distance model

In terms of local recruitment, the Koori Cohort is scheduled to present at the Deadly in Gippsland conference in June 18 and 19 and that will be an opportunity to publicise the model of the Koori Cohort and Friends there

- I regularly attend meetings and sessions that Gippsland CAIS put on and meet with members of the local community there. At this stage, none of the people with

whom I have spoken about it are ready to enrol

I have joined a working party being led by Anita Devos which is exploring ways of enhancing supervision practices. This working party met for the first time on Thursday 7 May

- I continue to mentor supervisors who are supervising students, providing them with readings relevant to their supervision, meeting with them and their students as requested and alerting them to professional development opportunities that may be of interest to them. The cross-Faculty supervisory support group for supervisors of the Indigenous students provides an opportunity to share resources and for supervisors to talk through their issues
- There will be a Spring School in Gippsland in September 2009.

13. OHSE: D Wood

- A building fire drill evacuation was conducted on Wednesday 20 May, all went well.
- All Education staff will receive a new telephone by mid June.
- Reminder to staff to clean up after themselves, if not being done by the end of June a roster will be made.

14. Increasing HDR load: How we go about it, building numbers and marketing – Dr M Dyson

This item to be included on the next meeting's agenda.

15. Faculty of Education Gippsland Awards Night – Dr M Dyson

This item to be included on the next meeting's agenda.

16. Other business

There was no other business discussed.

17. Next meeting Wednesday 17 June