



Staff Meeting No. 07/09

Faculty of Education Gippsland Campus
Wednesday 29 July 2009 9.00am
Faculty of Education Staff Room, 2S120

Agenda

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| 1. | Apologies: Dr P de Carteret, A/Prof B Waldrip, Dr W Sutherland-Smith, M Potts, Dr Z Pawlaczek, Dr T Barkatsas |
| 2. | Attendance: Guests – Prof S Willis & Mr P Lawford |
| 3. | Minutes of previous meeting: Available on Onsite: http://www.education.monash.edu.au/staff/governance/staff-meetings/2009/ |
| 4. | Report: Deputy Course Director Primary – Dr Michael Dyson |
| 5. | Report: Research Leader - Prof M Somerville |
| 6. | Report: Honours – Dr C Charles |
| 7. | Report: HDR – A/Prof L Brearley |
| 8. | OHSE - D Wood |
| 9. | Welcome to new staff – A/Prof L Brearley & D Wood |
| 10. | Teaching room allocation & usage – Dr M Dyson |
| 11. | Course Profiles |
| 12. | Clarification of leadership roles and staff allocation update (attached) |
| 13. | Update on load discussions |
| 14. | Open Day |
| 15. | Other Business |
| 16. | Next meeting: 11 September 2009 |

Course Directors / Leadership – Semester 2 2009

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| Associate Dean Teaching | Dr Geoff Romeo |
| Associate Dean Wellbeing & Environment (Deputy Dean) | TBA |
| Associate Dean Research | Prof Jane Kenway |
| Director Student Affairs | Dr Mandi Berry |
| Manager Academic Services and Quality | Ms Sue Plowright |
| Manager Admissions & Student Services | Mr Gerard Schnabl |
| Data Integrity Team – Workload database | Mr Sunil Kumar |

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| Associate Dean Gippsland | A/Prof Bruce Waldrip – Kim Meadows |
| Associate Dean Clayton | A/Prof Helen Forgasz – Pam Harrison |
| Associate Dean Peninsula | Dr Joce Nuttall – Amanda Banks |

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| Course Director PRIMARY | Dr Peter Devries |
| Deputy Course Director Primary | Dr Michael Dyson |
| Course Pathway Advisor Primary | Dr Michael Dyson: BPrim, DDeg, OUA, GDE Primary |

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| Course Director SECONDARY | Prof John Loughran |
| Deputy Course Director Secondary | Dr Wendy Sutherland-smith |
| Course Pathway Advisor Secondary | Dr Ann Ryan: On campus Bed Secondary, GDE Secondary |
| | Dr Tasos Barkatsas: Off campus / OUA Sec |

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| Co-ordinator HDR | A/Prof Laura Brearley |
| Co-ordinator Honours | Dr Claire Charles |
| Co-ordinator Master of Community Development | Prof Margaret Somerville |
| Co-ordinator GDE Professional Development Studies | A/Prof Tony Taylor |