



**COURSE ADVISOR USE ONLY**

Application Approved:     Yes     No (if no please provide a reason so the PPO may inform the student)

Comments:

Name:

Signature:

Date:

**PPO USE ONLY**

Date Student Notified:

Unit Leader Advised: 1) Name

Date

Unit Leader Advised: 2) Name

Date

Confirmed Placement Dates:    From

To

PPO Staff Member:

Signature:

Date:

**NB: copy of correspondence to student advising of the application outcome must be filed with the original student application & Course Advisor decision.**